Dear all,

you are holding in your hands a guide designed not only for migrants living in Prague but also for state employees, local governments, and non-profit organisations working with migrants.

Integration Centre Prague’s motto “Metropolis for All” refers to one of its key objectives – to create such conditions in Prague, so that migrants living here would feel like full-fledged citizens of our metropolis and participated in its social life.

The guide is designed as a directory of basic information and contacts for various organisations, offices and their departments that ensure the best possible information for migrants and support them in solving everyday problems associated with living in the CR.

The aim of this guide is to give you an overview of contacts for websites or institutions where you can find more information or someone to assist you when feeling lost.

May Prague become your new home and metropolis for ALL!

Team of the Integration Centre Prague

IMPORTANT LINKS FOR MIGRANTS

www.icpraha.com
www.imigracniportal.cz
www.integraicentra.cz
www.domavcr.cz
www.migraceonline.cz
www.cizinci.cz
www.mezikulturnidialog.cz
Praha 1
Vodičkova 681/18, 115 68 Praha 1 +420 221 097 111 posta@praha1.cz www.praha1.cz

Praha 2
Náměstí Míru 20/600, 120 39 Praha 2 +420 236 044 111 infocentrum@p2.mepnet.cz www.praha2.cz

Praha 3
Havlíčkovo nám. 9/700, 130 85 Praha 3 +420 222 116 111 podatelna@praha3.cz www.praha3.cz

Praha 4
Antala Staška 2059/80b, 140 46 Praha 4 +420 800 194 237 radnice@praha4.cz www.praha4.cz

Praha 5
Náměstí 14. října 1381/4, 150 22 Praha 5 +420 800 800 005 podatelna@praha5.cz www.praha5.cz

Praha 6
Československé armády 23/601, 160 52 Praha 6 +420 800 800 001 podatelna@praha6.cz www.praha6.cz

The division of Prague is very complicated. It is useful to know that Prague is divided into 57 independent self-governing city districts/městské části (hereinafter MC). Out of these MC, 22 have their own City Halls/městský úřad.

Depending on your residency, you belong to a particular city district. Departments (so called “odbory” - such as Trade License Department, General Register Office, Department of Social Care, Department of Education, etc.) are located at each city district.
DEPARTMENTS – WHO DOES WHAT

Even though each city district may have different names for its departments, you will find what you actually need at each city district.

www.portal.gov.cz

PRIMARY DEPARTMENTS WITHIN THE CITY DISTRICTS

- TRADE LICENSE DEPARTMENT (živnostenský odbor) – in charge of business owners and entrepreneurs – you start your own business here.
- GENERAL REGISTER OFFICE (matriční úřad, so called matrika) – is an office that keeps a register. This office issues documents for weddings – marriage certificates, birth of children – birth certificates, death – death certificates, registered partnerships, changes of names/surnames, etc.
- BUILDING DEPARTMENT (stavební odbor) – issues zoning permits, confirmations about location of buildings and their approval, keeps a register of buildings.
- DEPARTMENT OF SOCIAL CARE (sociální odbor/odbor sociálních věcí) – mainly focuses on social care and prevention – this department is responsible for oversight of troubled families, children and youth guardians, adult guardians, responds to applications for placements in nursing homes or homes for seniors, provides housing for socially underprivileged citizens, issues parking permits for citizens with permanent residency and for citizens with disabilities. So called OSPOD (see Pg. 14) is often within this department.
- DEPARTMENT OF EDUCATION (odbor školství) – secures, for example, the placement of children in kindergartens/elementary schools in the place of residency; establishes, monitors, and closes schools, coordinates school education plans to ensure high quality of education for children and students.
- TRANSPORT DEPARTMENT (odbor dopravy) – issues driving licenses and permits, administers vehicle registrations, etc.

Czech POINT

Czech POINT serves as a place to carry out public administration, enabling communication with the state administration at one location.

Provided services useful for you:
- extracts from the land register, companies register, trades register, criminal record (even for legal persons) or extracts from a list of a point system for drivers

Czech POINTs are available at some city offices, at Czech Post, and some notaries.

www.czechpoint.cz/web

Documents that you get at Czech POINT are primarily for the use in the CR!
Integration Centre Prague (hereinafter ICP) was founded based on Prague City Council resolution and subsequently approved by the Prague City Assembly on March 3, 2012.

ICP became the 11th of 13 existing integration centres, located in different regions in the CR.

ICP is active in Prague where it provides services to migrants from third countries together with other partner non-profit organisations.

**ICP SERVICES**

- **SOCIAL COUNSELING** – assistance with applications for state social benefits, social care and poverty benefits; orientation in the social system of the CR; assistance with job search and finding solutions to problems related to work in the CR; search for suitable accommodation; assistance with obtaining health insurance and care; assistance with education (school enrollment of children, nostrification) etc.

- **LEGAL COUNSELING** – information about the legal system in the CR; assistance with applications for residency in the CR or its extension; assistance in civil proceedings (divorce, not getting paid by an employer); consultation or assistance in administrative proceedings; information on obtaining citizenship, etc.

- **ACCOMPANIMENT TO OFFICES** – assistance in communication with authorities, interpreting, and assistance at meetings.

- **CZECH LANGUAGE COURSES** – for beginners, intermediate, and advanced students including grammar and conversation. Courses will prepare you for the exam A1, which is one of the requirements for getting permanent residency in the CR. Courses take place in the morning, afternoon, or evening, and babysitting is provided if needed.

- **SOCIO-CULTURAL ORIENTATION COURSES** – professional presentations about the history of the CR, customs and traditions of the Czech nation, residency in the CR, about health, social, and educational system in the CR, tax returns, etc.

- **CULTURAL AND COMMUNITY ACTIVITIES** – every year ICP organises several cultural and community activities throughout Prague to bring the majority society and migrants closer to promote friendly cohabitation.

- **ACCESS TO INFORMATION** – free internet access, multilingual library including professional publications, fiction, poetry, and foreign language periodicals, TV.

- **EDUCATION/TRAINING OF EXPERTS** – professional seminars for employees of state and regional administrations, doctors, teachers, police, etc. Their objective is to make issues of migration and migrant integration into the Czech society familiar. Furthermore, the seminars focus on basics of intercultural communication.

**LEISURE ACTIVITIES** – the possibility of using ICP premises for leisure activities, clubs, meetings, exhibitions, etc.

**GOALS OF ICP**

ICP provides services to migrants to facilitate their integration into majority society.

The goal of ICP is that migrants become fully-fledged citizens of Prague and the whole CR, and that all institutions and non-governmental organisations will participate in carrying out this vision.

**HOW MUCH WILL YOU PAY FOR THE SERVICES?**

All ICP services are financed from the EU funds and the budget of Prague City Hall, therefore they are offered to ICP clients for FREE.

**YOU CAN SPEAK YOUR OWN LANGUAGE AT ICP!**

ICP has a total of 6 offices – Community and Information Centre of ICP in Žitná 1574/51, with free internet access, multilingual library, space for meetings and two large classrooms connected to a play area for children.

**PROJECT PARTNERS**

Free is not bad! Quite the contrary!
ICP has a total of 6 offices – Community and Information Centre of ICP in Žitná 1574/51, with free internet access, multilingual library, space for meetings and two large classrooms connected to a play area for children.

ICP offices, offering social and legal counselling several days a week, are located at partner districts of Prahy 4 – Pankrác, Prahy 12 – Modřany and Libuš, Prahy 13 – Stodůlky and Prahy 14 – Černý Most. Furthermore, you can contact us at our office located at the Vietnamese market SAPA in Prague - Libuš.

WHERE CAN YOU FIND OFFICES OF ICP?

www.icpraha.com
+420 252 543 846
info@icpraha.com

SOCIAL NETWORKS

Facebook /ICPraha
Twitter @ICPraha
LinkedIn /ICPraha
RESIDENCY IN THE CR

Two departments within the Ministry of the Interior (Ministerstvo vnitra ČR - MV ČR) are responsible for agendas related to residency in the CR: Foreign Police (Služba cizinecké policie) and the Department for Asylum and Migration Policy (Odbor asylu a migrační politiky).

FOREIGN POLICE

Foreign Police is responsible for issuing short-term visas for up to 90 days, registration of new migrants coming to the CR, check on residency permits (e.g. at work, on the street), and penalties of non-compliance with the conditions for residency in the CR.

THE DEPARTMENT FOR ASYLUM AND MIGRATION POLICY

(Odbor asylu a migrační politiky - OAMP)

OAMP deals with long-term visas, long-term residency and permanent residency permits, temporary residency for EU citizens and their family members, biometric ID cards, etc. You have an obligation to report to OAMP any changes related to your place of residency, surname, marital status, change of data in your travel document and document issued as a proof of your residency in the CR.

SOCIAL SECURITY

The Czech Republic has a social security system to which all economically active population contributes. The system provides assistance to socially underprivileged fellow citizens, families with children and other groups. The functioning of this system is rather complicated, consisting of three pillars and several social benefits and contributions.

We offer only a brief overview of how the system works:

1.) SOCIAL INSURANCE
– sickness insurance, retirement income insurance

Czech Social Security Administration (OSZZ)

www.cssz.cz/cz/kontakty/krajska-a-okresni

2.) STATE SOCIAL SUPPORT (SSP)
– provides 2 types of benefits, which may or may not depend on the amount of your income
a) benefits dependent on the amount of your income - child allowance, housing allowance, birth allowance
b) benefits not dependent on the amount of your income - parental allowance, foster care allowance, bereavement allowance

www.mpsv.cz/cs/2

3.) ASSISTANCE IN MATERIAL NEED
– living allowance, housing allowance, immediate emergency assistance

www.mpsv.cz/cs/5

Submit applications for State Social Support and Assistance in Material Need at Labour Office (Pg. 18).
FAMILY AND CHILDREN

The Czech Republic is a country actively engaged in the creation of family policy, and it supports families with children.

1.) **Social services** designed to support individual family members or family as a whole in difficult social situations in order to prevent social exclusion. Social services include: social counselling, social services, and prevention services.

2.) **Services with focus on prevention and support of families.** Their purpose is to facilitate and strengthen marriages, other partnerships, and parenthood, and provide families with support in child care and harmonization of work and family. These services are provided by private nursery centres, private nurseries; leisure and educational activities for children (e.g. leisure sports/art/music clubs), maternity centers, etc.

Children and Youth Centers (Domy dětí a mládeže) offer leisure activities for children and youth.


3.) **The Department for the Social and Legal Protection of Children (Odbor sociálně-právní ochrany dětí - OSPOD)** – is a department within social departments at municipal offices. OSPOD represents the interests of children in proceedings involving minors (e.g. placement of a child in the care, the amount of alimony, contact of children with their parents).

**SAFETY HOTLINE**
Safety Hotline (Linka bezpečí) is a free emergency phone line offering assistance to children and youth (up to 26 years). It operates 24 hours per day throughout the year. Hotline provides emergency assistance and counselling to children and adolescents who are in difficult life situations and cannot cope on their own.

+420 116 111

**PARENTAL HOTLINE**
provides telephone crisis intervention and counselling especially to parents, grandparents and other family members in the whole Czech Republic.

+420 840 111 234; pomoc@rodicovskalinka.cz

**MARITAL AND FAMILY COUNSELLING CENTRES**
Contact the centers when going through not only partnership, marital or family difficulties, divorce and post-divorce but also many other personal and relationship difficulties.


**LOW-THRESHOLD CLUBS FOR YOUTH** (Nízkoprahové kluby pro mladistvé - NZDM)
What does "low-threshold" mean? It is an adjective describing clubs where a child/adolescent can come and take advantage of services offered free of charge. NZDM offer free leisure activities (climbing wall, art workshops, table football, listening to music, tutoring, etc.). Thanks to NZDM, children spend their free time in a meaningful way in a safe environment.

[www.streetwork.cz](http://www.streetwork.cz)

**EDUCATION**

The Czech Republic has a high quality education at all levels:

**HIGHER PROFESSIONAL EDUCATION AND HIGHER EDUCATION**

university

college

**SECONDARY EDUCATION**

follow-up studies

high school (leaving exam)

college (vocational certificate)

**COMPULSORY PRIMARY EDUCATION**

1st. and 2nd. level of primary school

**PRESCHOOL EDUCATION**

kindergartens

Czech schools are state (no fee) and private (with fee, the amount decided by each school individually).

**IMPORTANT INFORMATION**

- If you would like your child to attend a kindergarten/preschool, you have to enroll him/her in March of every year.
- It is recommended and desirable for a child to attend a kindergarten/preschool one year before starting at elementary school, that is why there is no fee, and the kindergarten/preschool should take priority in accepting your child.
- Primary school enrollments are held every year from January 15 until February 15.
- To study at high schools, students are selected based on results of entrance exams given by each high school. Applications are accepted until March 15.
- To study at universities, applications are accepted until February 28. Completed secondary education is one of the requirements for university admission.


[www.praha.eu/extranet/skola-war/skoly.jsp](http://www.praha.eu/extranet/skola-war/skoly.jsp)
If your child has trouble at school (with attendance, grades, or behaviour), you suspect that he/she suffers from a learning disability, or you just need assistance with choosing the right school, contact counselling facilities at schools, including:

- educational-psychological counselling office
- special education centre

http://skoly.praha-mesto.cz/Prehled-skolstvi/Skolska-poradenska-zarizeni or directly from your child’s teachers.

**NOSTRIFICATION**

Recognition of foreign certificates and diplomas (so called nostrification) is important if you want to continue with your studies in the Czech Republic and when searching for employment.

nostrifikace.mkc.cz

Prague City Hall carries out nostrification of primary and secondary education:

**ODBOR SPRÁVNICH ČINNOSTÍ VE ŠKOLSTVÍ**

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<tr>
<th>Jungmannova 29/35, 110 00 Praha 1</th>
<th>Po – Čt: 8.00 – 18.00</th>
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<tr>
<td>Pá: 8.00 – 16.00</td>
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Nostrification of higher/university education and diplomas are carried out by public and state universities (e.g. Charles University in Prague, Masaryk University in Brno, etc.).

ICP and other organisations’ social workers will assist you with nostrification (Pg. 24).

Non-profit organisation META focuses on supporting education of migrants in the CR and offers counselling services in this field:

www.meta-ops.cz

**CZECH LANGUAGE COURSES**

Knowledge of Czech language will not only make your communication with authorities, potential employers or customers easier, but it will also help you to participate in cultural life and finding Czech friends. If you have children of school age, your knowledge of Czech language will help you in actively supporting your children in preparation for school. If you would like to live in the CR for a long-term, knowledge of Czech language is one of the requirements for obtaining permanent residency and Czech citizenship.

ICP and other non-profit organisations (Pg. 24) offer Czech language courses for beginners, intermediate, advanced and also professional language courses important for job market competitiveness. These courses are usually offered either for free or for a small fee. You can attend courses long-term or only occasionally when it suits you (so called low-threshold courses/nízkoprahové kurzy).

ICP offers special courses for adults with children, babysitting for some courses is provided.

**Czech language exam for permanent residency and Czech citizenship**

Knowledge of the Czech language (knowledge at a A1 level) is one of the conditions for obtaining not only permanent residency but also Czech citizenship (knowledge at a B1 level). To obtain Czech citizenship, you must also pass an exam of basic facts about the CR.

www.cestina-pro-cizince.cz

**HEALTH CARE**

To have a duly paid and valid health insurance is obligatory for everyone in the CR, even for migrants!

The following hospitals and medical facilities specialize in providing medical care to migrants:

**FAKULTNÍ NEMOCNICE MOTOL, ODDĚLENÍ PRIMÁRNÍ PĚČE**

V Úvalu 84, 150 06 Praha 5 +420 224 431 111 cizinecke@fnmotol.cz

**NEMOCNICE NA HOMOLCE, CIZINECKÉ ODDĚLENÍ**

Roentgenova 2/37, 150 30 Praha 5 +420 257 271 111 hospital@homolka.cz

If you cannot locate a doctor or are refused by a doctor, contact your health insurance company to provide you with a list of contracted doctors. There is a shortage of specialized doctors in the CR, so you can be refused because of full capacity.

Always carry your health insurance card on you!
EMPLOYMENT

In case you are not employed or lost your job and fulfill legal requirements, you can register at Labour Office, which provides unemployment benefits, requalification courses and assists with employment opportunities.

Register at a specific Labour Office according to your place of residence!

http://portal.mpsv.cz/upcr/kp/pha/kop

**PRAHA 2 (PRO PRAHU 1 A 2)**
Bělehradská 214/86, 120 00 Praha 2 - Vinohrady +420 950 178 111

**PRAHA 3**
Roháčova 133/13, 130 00 Praha 3 - Žižkov +420 950 178 111

**PRAHA 4 (PRO PRAHU 4, 11 A 12)**
Novodvorská 803/82, 142 00 Praha - Lhotka +420 241 408 307

**PRAHA 5 (PRO PRAHU 5, 13 A 16)**
Štefánikova 216/21, 150 00 Praha 5 - Smíchov +420 950 178 111

**PRAHA 6 (PRO PRAHU 6 A 17)**
Bělohorská 688/165, 160 00 Praha 6 - Břevnov +420 950 178 111

**PRAHA 8 (PRO PRAHU 7 A 8)**
Stejskalova 185/7, 180 00 Praha 8 - Libeň +420 950 178 879

**PRAHA 9 (PRO PRAHU 9, 14, 18, 19, 20 A 21)**
Sokolovská 14/324, 190 00 Praha 9 - Vysočany +420 950 178 111

**PRAHA 10 (PRO PRAHU 10, 15 A 22)**
Vršovická 1429/68, 101 00 Praha 10 - Vršovice +420 950 178 111

Office hours at Labour Offices:
Mon, Wed: 8 am – 12 am / 1 pm – 5 pm
Tue, Th: 8 am – 11 am
Fri: 8 am – 11 am
(only for new applicants and scheduled clients)

If you are looking for a job, use social counselling at ICP or other organizations (Pg. 24), accredited employment agencies or web portals:

www.jobs.cz
www.prace.cz

REGIMENTAL LABOUR INSPECTORATES

To monitor compliance with obligations based on labour legislation, including regulations on health and safety at work, is the main task of a labour inspectorate. In justified cases, labour inspectorates impose sanctions for committing an offense or other violations. If you believe that your employer does not fulfill his/her obligations or otherwise violates your employment contract, submit an application at a labour inspectorate.

Kladenská 103/105, 160 00 Praha 6 +420 950 179 310 praha@suip.cz

ENTREPRENEURSHIP

In the CR, you can become entrepreneur as a self-employed individual (OSVČ) or a legal entity. To get information about business opportunities, go to Trade License Department (Pg. 5) or organisations working with migrants (Pg. 24).

GLE o.p.s. is a non-profit organisation providing free advice to migrants about entrepreneurship:

http://gle.cz/

You have an obligation to file your tax return by April 1 of each year!!! If you do not file your tax return, you will face the danger of getting large financial fines, and the extension of your stay in the CR will therefore be in jeopardy! Tax returns are to be filed at an appropriate Tax Office according to the location of your business. If you have your tax return done by a tax advisor, the deadline for filing is extended until June 30.

Contact information for Tax Offices in Prague:
http://www.statnisprava.cz/rstsp/adresar.nsf/i/24338

PROBLEM SOLVING IN CRISIS

Anyone can get into a difficult situation such as losing a place to live, job, or becoming a victim of a crime, discrimination, etc. In Prague, you can contact many non-profit organisations that provide counselling and other services.

DOMESTIC VIOLENCE

Any type of a violent act, even within a family, is a crime in the CR, and it should be reported to the Czech police. If you become a victim of domestic violence or know of someone who is likely to be a victim, contact the Czech police or organisations listed below.

Bílý kruh bezpečí
U Trojice 2
150 00 Praha 5 +420 257 317 100
bkb.praha@bkb.cz www.bkb.cz
The following organisations provide information about drug issues, assist with addiction treatment or provide new syringes free of charge in order to prevent the spread of diseases among people addicted to drugs.

Drop In o.p.s.
Karolíny Světlé 18
110 00 Praha 1
+420 222 221 124
stredisko@dropin.cz
www.dropin.cz

Sananim
Na Skalce 819/15,
150 00 Praha 5
+420 283 872 186
kacko@sananim.cz
www.sananim.cz

o.s. Prev-Centrum
Meziškolská 1120/2
169 00 Praha 6
+420 233 355 459
+420 777 161 138
poradna@prevcentrum.cz
www.prevcentrum.cz

TRAFFICKING IN HUMAN BEINGS, PROSTITUTION
The following organisations provide free assistance to victims of human trafficking, exploitation or forced prostitution.

ROZKOŠ bez RIZIKA
Bolzanova 1,
110 00 Praha 1
+420 224 234 453
kancelar@rozkosbezrizika.cz
www.rozkosbezrizika.cz

LaStrada o.p.s.
P. O. Box 305,
111 21 Praha 1
+420 222 721 810
+420 222 717 171
+420 800 077 777
lastrada@strada.cz
www.strada.cz

Arcidiecézni charita Praha – Projekt Magdala
Londýnská 44
120 00 Praha 2
+420 737 234 078
magdala@praha.charita.cz/
charita.cz
www.praha.charita.cz/
sluzby/magdala/

HOMELINESS
Homelessness is often connected with loss of housing due to a difficult financial situation, job loss or, for instance, divorce. If you end up in a situation, so to speak “lose the roof over your head”, contact the following organisations providing not only counselling but also overnight accommodation, access to basic sanitation, food and clothing.

Poradna při finanční tísni o.p.s.
Americká 22
120 00 Praha 2
+420 222 922 240
poradna@financnitisen.cz
www.financnitisen.cz

Občanská poradna Praha 1
Jakubská 3
110 00 Praha 1
+420 222 310 110
op.praha1@seznam.cz
www.oppra1.wz.cz

Občanská poradna Společnou cestou o.s.
Spytnihelova 4
128 00 Praha 2
+420 223 011 642
poradna@spolcest.cz
www.spolcest.cz

Občanská poradna REMEDİUM Praha 3
Křišťanova 15
130 00 Praha 3
+420 605 284 737
obcanskaporadna@remedium.cz
www.remedium.cz

Občanská poradna PROXIMA SOCIÁLE o.s.
Rakovského 3134,
143 00 Praha 12
+420 241 770 232
poradna@proximasociale.cz
www.proximasociale.cz

Maltézská pomoc o.p.s.
Lázeňská 2
118 00 Praha 1
+420 736 620 894
lidevnouzi@maltezskapomoc.cz

Nízkoprahové denní centrum – Bolzanova
Bolzanova 1604/7
110 00 Praha 1
+420 222 243 434
bolzanova.praha@nadeje.cz
www.nadeje.cz

Necháhna – Na Slupi
Na Slupi 1484/12
128 00 Praha 2
+420 775 889 601
naslupi.praha@nadeje.cz
www.nadeje.cz

Necháhna Žižkov
Husitská 110/70,
130 00 Praha 3
+420 222 783 957
+420 775 868 862
norcharna.husitska.praha@nadeje.cz
www.nadeje.cz

Poradna při finanční tísni o.p.s.
Americká 22
120 00 Praha 2
+420 222 922 240
poradna@financnitisen.cz
www.financnitisen.cz

Občanská poradna Praha 1
Jakubská 3
110 00 Praha 1
+420 222 310 110
op.praha1@seznam.cz
www.oppra1.wz.cz

Občanská poradna Společnou cestou o.s.
Spytnihelova 4
128 00 Praha 2
+420 223 011 642
poradna@spolcest.cz
www.spolcest.cz

Občanská poradna REMEDİUM Praha 3
Křišťanova 15
130 00 Praha 3
+420 605 284 737
obcanskaporadna@remedium.cz
www.remedium.cz

Občanská poradna PROXIMA SOCIÁLE o.s.
Rakovského 3134,
143 00 Praha 12
+420 241 770 232
poradna@proximasociale.cz
www.proximasociale.cz

DEBTS AND EXECUTIONS
Anyone can get into financial difficulties culminating into acquiring debts or executions. If you find yourself in such a situation, contact the following non-profit organisations. They provide information on how to deal with debt, explanation of the payment schedule, personal bankruptcy, etc.
**RACISM**

If you become a victim of an attack based on ethnic, racial, religious, sexual, political, social group or subculture affiliation or on the basis of your age or health condition, seek assistance free of charge.

**TRANSPORT**

You can use metro, trams, buses or suburban trains, i.e. public transport (MHD) to travel around Prague. All traffic information, latest news, schedules and travel rules are on the website of the Prague Public Transit Co. (Dopravní podnik hlavního města Prahy - DPP).

www.dpp.cz
www.idos.cz

When you travel by any means of transport, you are required to have a valid and properly marked ticket.

Tickets can be purchased at vending machines (at metro stations), newsagent's or via SMS sent from Czech phone numbers.

If you travel often and on a regular basis around Prague, it is more beneficial for you to buy an electronic ticket, so called Opencard with monthly, quarterly, or annual passes.

Ticket inspectors check the validity of your ticket in all types of transport and also at metro stations. They are obliged to show you an inspection badge. You, on the other hand, have to show a valid ticket.

Warning! If you do not have a valid ticket, you will get a fine of 800/1000 CZK. Furthermore, a ticket inspector will request to see your passport (or other identification) to give you a fine you can pay on the spot or at DPP offices.

**CULTURE**

Participation in cultural and social life is one of the important aspects of integration. A large network of cultural facilities – theatres, clubs, music halls, dance halls, etc. is in Prague.

http://kultura.praha.eu/
www.cokdyvpraze.cz/

**MUNICIPAL LIBRARY OF PRAGUE**

The Municipal Library lends not only books but also electronic readers, music, movies, and paintings. It organizes cultural events, children’s programmes, lectures, seminars, concerts, and theatre performances. Free internet access is available at all library branches.

Non-EU citizens can become library members only when they pay a deposit or with the assistance of a guarantor. What is needed:
- to provide a proof of identity and pay a deposit of 1 000 CZK
- or to provide a proof of identity and request the presence of a guarantor who fulfills conditions for registration as a library member (citizen of the CR or EU).
Fill out and sign a library application, pay a registration fee of 80 CZK (in case of registration with a deposit, pay additional 1 000 CZK).

The Central Library is located in the city centre at Mariánské náměstí, other 41 branches are located at easily accessible locations throughout Prague. Mobile library, so called Bibliobus, travels regularly to its readers.

**LIST OF NON-PROFIT ORGANISATIONS WORKING WITH MIGRANTS**

Several non-profit organisations in Prague, such as the Integration Centre Prague, o.p.s., offer migrants FREE OF CHARGE assistance in their integration into the Czech society. Do not hesitate to contact these organisations whose services are of high quality.

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<th>Organisation</th>
<th>Address</th>
<th>Phone</th>
<th>Email</th>
<th>Website</th>
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<tbody>
<tr>
<td>InIntegrační centrum Praha o.p.s. (ICP)</td>
<td>Žitná 157/51, 110 00 Praha 1</td>
<td>+420 252 543 846</td>
<td><a href="mailto:info@icpraha.com">info@icpraha.com</a></td>
<td><a href="http://www.icpraha.com">www.icpraha.com</a></td>
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<td>Sdružení pro integraci a migraci (SIMI)</td>
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<td>Organizace pro pomoc uprchlíkům (OPU)</td>
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<td>Mezinárodní organizace pro migraci (IOM)</td>
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<th>Organisation</th>
<th>Address</th>
<th>Phone</th>
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<tr>
<td>Arcidiecézní charita – Poradna pro migranty a uprchlíky</td>
<td>Pernerova 20, 186 00 Praha 8</td>
<td>+420 224 813 418</td>
<td><a href="mailto:migrace@praha.charita.cz">migrace@praha.charita.cz</a></td>
<td><a href="http://www.praha.charita.cz/">www.praha.charita.cz/</a> sluzby/migrace/</td>
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<tr>
<td>Info-dráček</td>
<td>Tyršova 1, 120 00 Praha 2</td>
<td>+420 778 050 186</td>
<td><a href="mailto:info@info-dracek.cz">info@info-dracek.cz</a></td>
<td><a href="http://www.info-dracek.cz">www.info-dracek.cz</a></td>
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<tr>
<td>Poradna pro občanství, občanská a lidská práva (PPO)</td>
<td>Ječná 7, 120 00 Praha</td>
<td>+420 270 003 288</td>
<td><a href="mailto:poradna@poradna-prava.cz">poradna@poradna-prava.cz</a></td>
<td><a href="http://www.poradna-prava.cz">www.poradna-prava.cz</a></td>
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<tr>
<td>Multikulturní centrum Praha (MKC)</td>
<td>Náplavní 1, 120 00 Praha 2</td>
<td>+420 296 325 345</td>
<td><a href="mailto:infocentrum@mkc.cz">infocentrum@mkc.cz</a></td>
<td><a href="http://www.mkc.cz">www.mkc.cz</a></td>
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<tr>
<td>Konsorcium nevládních organizací pracujících s migranty v ČR</td>
<td>Vladislavova 44/10, 110 00 Praha 1</td>
<td>+420 224 946 635</td>
<td><a href="mailto:office@konsorcium-nno.cz">office@konsorcium-nno.cz</a></td>
<td><a href="http://www.konsorcium-nno.cz">www.konsorcium-nno.cz</a></td>
</tr>
<tr>
<td>Evropská kontaktní skupina o.s. (EKS)</td>
<td>Dejvická 267/28, 160 00 Praha</td>
<td>+420 222 221 799</td>
<td><a href="mailto:info@ekscr.cz">info@ekscr.cz</a></td>
<td><a href="http://www.ekscr.cz">www.ekscr.cz</a></td>
</tr>
<tr>
<td>Centrum pro integraci cizinců (CIC)</td>
<td>Kubelíkova 55/827, 130 00 Praha 3</td>
<td>+420 222 360 452</td>
<td><a href="mailto:info@cicpraha.org">info@cicpraha.org</a></td>
<td><a href="http://www.cicpraha.org">www.cicpraha.org</a></td>
</tr>
<tr>
<td>Gle o.p.s.</td>
<td>Tyršova 1832/7, 120 00 Praha 2</td>
<td>+420 224 241 589</td>
<td><a href="mailto:info@gle.cz">info@gle.cz</a></td>
<td><a href="http://www.gle.cz">www.gle.cz</a></td>
</tr>
<tr>
<td>Lače Čhave o.s.</td>
<td>NZDM Rozhledna, Smolka 565, 142 00 Praha 12</td>
<td>+420 723 293 601</td>
<td><a href="mailto:info@lache-chave.cz">info@lache-chave.cz</a></td>
<td><a href="http://www.lache-chave.cz">www.lache-chave.cz</a></td>
</tr>
<tr>
<td>Nová škola o.p.s.</td>
<td>Křížíkova 344/6, 186 00 Praha 8</td>
<td>+420 737 544 773</td>
<td><a href="mailto:novaskola@novaskolaops.cz">novaskola@novaskolaops.cz</a></td>
<td><a href="http://www.novaskolaops.cz">www.novaskolaops.cz</a></td>
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<tr>
<td>Youth Included</td>
<td>Santrochova, 4/1773, 162 00 Praha 6</td>
<td>+420 723 293 601</td>
<td><a href="mailto:youthincluded@gmail.com">youthincluded@gmail.com</a></td>
<td><a href="http://www.youthincluded.com">www.youthincluded.com</a></td>
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MIGRANT ORGANISATIONS

Contact with people coming from your homeland, meeting new friends and help received from other migrants are all very important factors, especially when you are in a new country.

Migrants living long-term in the CR set up their own associations and clubs where they meet to remember their homeland, organise cultural events and try to demonstrate to fellow Czech citizens the beauty of cultures of their countries.

### Sdružení občanů bývalé Jugoslávie – Lastavica, o.s.
Zborovská 512/40
150 00 Praha 5
+420 774 888 922
lastavica@lastavica.cz
www.lastavica.cz

### Ukrajinská iniciativa v ČR
Vocelova 3, 120 00 Praha 2
+420 777 212 240
uiic@centrum.cz
info@ukrajinci.cz
www.ukrajinci.cz

### Svaz Vietnámčov v ČR
TTTM SAPA,
Libušská 319, 14200 Praha 4 – Libuš
hnvn@seznam.cz
www.hvn.cz

### AŽER-ČECH o.s. – Sdružení Ázerbájdžáncov v ČR
Voroněžská 19/564,
101 00 Praha 10
+420 777 107 740
info@diaspora.cz
www.diaspora.cz

### Barmské centrum Praha o.p.s.
Dělnická 54,
170 00 Praha 7
+420 266 710 045
info@burma-center.org
www.burma-center.org

### Informační centrum Kavkaz – Východní Evropa
Tibetská 2,
160 00 Praha 6
+420 606 565 611
+420 736 199 369
info@orer.cz
www.orer.cz

### Občanské sdružení ALLIANCE-BENIN EN REPUBLIQUE TCHEQUE (A.B.E.T.)
Matúškova 16/975,
149 00 Praha 4 – Háje
info@alliancebenin.cz
www.alliancebenin.cz

### Arték – spolek rusky mluvících studentů a jejich příznivců
Vocelova 602/3,
120 00 Praha 2
+420 776 017 319
director@artek.cz
www.artek.cz

### Humanitas Afrika o.s.
Ječná 2,
120 00 Praha 2
+420 251 560 375
info@humanitasafrika.cz
www.humanitasafrika.cz

### Kazachstánské kulturní centrum v České Republice „Elim aj“
Přečetělova 2431,
155 00 Praha 5
+420 608 547 924,
+420 776 083 543
elim_aj@atlas.cz
http://elim-aj.web-box.ru

### Krajánské sdružení Číňanů žijících v ČR
Pujmanové 1218,
140 00 Praha 4
+420 241 733 978
hlh@volny.cz

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Filipínsko-Česká Asociace / Filipino-Czech Association
Petrská 1171/21,
110 00 Praha 1
contact@filczech.cz
www.filczech.cz/site/

### Slovo 21 o.s.
Střešská 1,
120 00 Praha 2
+420 222 511 434
slovo21@centrum.cz
www.slovo21.cz

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THE HOUSE OF NATIONAL MINORITIES

Prague City Hall established a charitable organisation called the House of National Minorities (Dům národnostních menšin - DNM) to promote understanding between nationalities. DNM organizes activities to overcome prejudices against different ethnicities and nationalities living in the CR. The following minorities: Bulgarian, Hungarian, German, Polish, Russian, Ruthenian, Slovak, Serbian, and Ukrainian have their offices at the DNM.

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**IMPORTANT PHONE NUMBERS**

112

is a free emergency phone number in the CR and EU

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<tr>
<th>Fire</th>
<th>Emergency/Ambulance</th>
<th>City police</th>
<th>Police</th>
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